Maker Agreement

I, ______________________________________ (print name), agree to the following expectations of use of the makerspace.

1. I will attend orientation sessions to learn the safe use of each tool. I will ask for help if I’m not sure how to do something. I will share ideas and help others learn in a positive and accepting environment.
2. I will creatively plan my whole job so I know what I need to finish my work. I will accept and give constructive feedback to my fellow makers.
3. I will only use the equipment in the way it is meant to be used. If anything breaks, I will tell Mrs. Quinn or Mrs. Daley immediately. I will share the space and equipment with others.
4. I will turn off all electrical items before walking away and plug in chargers. I will remind others to act responsibly as well.
5. I will leave all items in the makerspace and return all materials to their proper place.

**Makerspace Procedures**

1. Daily sign-up will be available before and during homeroom. You need a makerspace pass to participate each day.
2. Eat and clean up your lunch space before signing in and using the makerspace.
3. Your work-in-progress will only be held for a limited time. Be sure to plan accordingly (check the sign-up sheet for the limits at each station).
4. The makerspace is for everyone at KV: if you have had a few visits and someone else has not, the library will give them the turn.
5. Each station has specific guidelines that will be reviewed during orientation sessions. You need to follow those rules to continue your use of the station.
6. You have the opportunity to work on a Passport to Making. If you are interested in a passport, talk to Mrs. Quinn. Completion of the passport requires dedicated use of every station in the makerspace.

Team __________________________________________

Date __________________________________________